

# PRO FORMA INVOICE – ARTWORK (Gallery Example)

For customs purposes only – Not a commercial invoice

Exporter (Gallery): Example Contemporary Gallery  
Address: Rua Example 123, 1200-000 Lisbon, Portugal  
Email: info@examplegallery.com  
Phone: +351 000 000 000

Consignee (Receiver): Example Museum / Collector  
Address: 123 Art Street, New York, NY, 10001, USA  
Contact: collections@examplmuseum.org

Invoice Number: PFG-001-2026  
Date: 06 March 2026  
Country of Origin: Portugal  
Reason for Export: Temporary exhibition / cultural exchange  
Incoterms: DAP (Delivered At Place) – example

Artist	Title	Year	Medium	Dimensions	Qty	Declared Value (EUR)
Jane Artist	Untitled Composition	2024	Oil on canvas	120 x 90 cm	1	5,000

Total Declared Value: EUR 5,000

This pro forma invoice is issued by the gallery for customs declaration purposes only. The declared value reflects the fair market value of the artwork and does not necessarily represent a sale price. The artwork may be exported temporarily for exhibition, loan, or cultural exchange and may return to the country of origin.

Authorized by: \_\_\_\_\_  
Name: Gallery Director / Registrar  
Date: \_\_\_\_\_